

MUSCONETCONG SEWERAGE AUTHORITY

Commissioners' Meeting
March 27, 2025

REGULAR MEETING OF THE MUSCONETCONG SEWERAGE AUTHORITY 110 CONTINENTAL DRIVE, BUDD LAKE, NJ 07828

Chairman Rattner called the meeting to order at 7:30pm. Following the Pledge of Allegiance to the Flag, an announcement was made that adequate notice of this meeting had been provided for as defined by the "Open Public Meetings Act."

Members of The Board: Andrew Cangiano, Michael Grogan, John Hemmendinger, Brian McNeilly, Melanie Michetti, Steven Rattner, Anthony Riccardi, Thomas Romano, Richard Schindelar, Joseph Schwab, Elmer Still, Jack Sylvester

Others Present: Diane Alexander, Esq., Jilliam Martucci – Office Manager, James Schilling – Executive Director, James Wancho – PE

Attendance Roll Call:

Name:	Present:	Absent:
Cangiano	✓	
Grogan	✓	
Hemmendinger	✓	
McNeilly	✓	
Michetti		✓
Rattner	✓	
Riccardi	✓	
Romano	✓	
Schindelar	✓	
Schwab		✓
Still	✓	
Sylvester	✓	

Date/Time Call to Order: Thursday March 27, 2025 – 7:30PM
Others Present: Diane Alexander, Tom Carroll, Jilliam Martucci, James Schilling, James Wancho

Motion / Resolution	Cangiano	Grogan	Hemmendinger	McNeilly	Michetti	Rattner	Riccardi	Romano	Schindelar	Schwab	Still	Sylvester
Attendance	Present	Present	Present	Present	Absent	Present	Present	Present	Present	Absent	Present	Present
2025 Re-Organization Meeting Minutes: 02.27.2025 ALL IN FAVOR	Yes	Yes	Yes	Yes	Absent	Yes	Yes	Second Yes	Abstain	Absent	Motion Yes	Yes
Regular Meeting Minutes: 02.27.2025 ALL IN FAVOR	Yes	Yes	Yes	Yes	Absent	Yes	Yes	Second Yes	Abstain	Absent	Motion Yes	Yes
2024 Financials ROLL CALL	Yes	Yes	Yes	Yes	Absent	Yes	Second Yes	Motion Yes	Yes	Absent	Yes	Yes
2025 Financials ROLL CALL	Yes	Yes	Yes	Yes	Absent	Yes	Second Yes	Motion Yes	Yes	Absent	Yes	Yes
Pending Vouchers – March 20, 2025 ROLL CALL	Yes	Yes	Yes	Yes	Absent	Yes	Yes	Motion Yes	Second Yes	Absent	Yes	Yes
Correspondence – February/March 2025 ALL IN FAVOR	Aye	Aye	Aye	Motion Aye	Absent	Aye	Aye	Aye	Second Aye	Absent	Aye	Aye
Directors Report, Maintenance & Repairs – 03/2025 Flow Data– February 2024 ALL IN FAVOR	Aye	Aye	Aye	Aye	Absent	Aye	Aye	Aye	Second Aye	Absent	Aye	Motion Aye
Office Managers Report – 03/2025 ALL IN FAVOR	Aye	Aye	Aye	Motion Aye	Absent	Aye	Aye	Second Aye	Aye	Absent	Aye	Aye
Engineers Report – 03/2025 ALL IN FAVOR	Aye	Aye	Aye	Aye	Absent	Aye	Second Aye	Motion Aye	Aye	Absent	Aye	Aye
New Business:												
Resolution 25-21: Morris County Co-Op ROLL CALL	Yes	Yes	Yes	Yes	Absent	Yes	Yes	Yes	Yes	Absent	Motion Yes	Second Yes
Closed Session – 07:49 PM ALL IN FAVOR	Aye	Aye	Aye	Aye	Absent	Aye	Aye	Motion Aye	Aye	Absent	Aye	Second Aye
Open Session – 08:05 PM ALL IN FAVOR	Aye	Aye	Aye	Motion Aye	Absent	Aye	Second Aye	Aye	Aye	Absent	Aye	Aye
Old Business:												
Draft LOA: Roxbury Twp, Well 2/PFAS Treatment												
Adjournment: 08:06 PM ALL IN FAVOR	Aye	Aye	Aye	Aye	Absent	Aye	Aye	Second Aye	Motion Aye	Absent	Aye	Aye

Chairman Rattner opened and closed the meeting to the public.

2025 MSA Re-Organization Meeting Minutes of February 27, 2025.

All In Favor Vote of Members Present:

Name:	Motion:	Second:	Yes:	No:	Absent:	Abstain:
Cangiano			✓			
Grogan			✓			
Hemmendinger			✓			
McNeilly			✓			
Michetti					✓	
Rattner			✓			
Riccardi			✓			
Romano		✓	✓			
Schindelar						✓
Schwab					✓	
Still	✓		✓			
Sylvester			✓			

Comments: None

Regular Meeting Minutes of February 27, 2025.

All In Favor Vote of Members Present:

Name:	Motion:	Second:	Yes:	No:	Absent:	Abstain:
Cangiano			✓			
Grogan			✓			
Hemmendinger			✓			
McNeilly			✓			
Michetti					✓	
Rattner			✓			
Riccardi			✓			
Romano		✓	✓			
Schindelar						✓
Schwab					✓	
Still	✓		✓			
Sylvester			✓			

Comments: None

2024 Financial Reports

Roll Call Vote of Members Present:

Name:	Motion:	Second:	Yes:	No:	Absent:	Abstain:
Cangiano			✓			
Grogan			✓			
Hemmendinger			✓			
McNeilly			✓			
Michetti					✓	
Rattner			✓			
Riccardi		✓	✓			
Romano	✓		✓			
Schindelar			✓			
Schwab					✓	
Still			✓			
Sylvester			✓			

Comments: None

Financial Reports – 2024

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02/19/25

Accrual Basis

Musconetcong Sewerage Authority Budget vs. Actual Expenditure Report January through December 2024

	Jan - Dec 24	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
Net Position Utilized	126,593.00	126,593.00	0.00	100.0%
Interest	77,631.73			
trustee passdown	4,715,000.00	4,715,000.00	0.00	100.0%
Total Income	4,919,224.73	4,841,593.00	77,631.73	101.6%
Gross Profit	4,919,224.73	4,841,593.00	77,631.73	101.6%
Expense				
66900 · Reconciliation Discrepancies	-605.00			
Personnel Services				
B-1 · Administrative-S&W	184,903.13	185,000.00	-96.87	99.9%
B-14 · Operating-S&W	642,597.70	643,000.00	-402.30	99.9%
Total Personnel Services	827,500.83	828,000.00	-499.17	99.9%
Employee Benefits				
B-9 · Pension	115,201.00	116,000.00	-799.00	99.3%
B-8 · Social Security	61,094.06	62,000.00	-905.94	98.5%
B-10 · Hosp				
Dental/Vision	8,357.78			
B-10 · Hosp - Other	233,436.67	245,000.00	-11,563.33	95.3%
Total B-10 · Hosp	241,794.45	245,000.00	-3,205.55	98.7%
B-11 · Disability Insurance	7,029.93	8,000.00	-970.07	87.9%
B-6 · Unemployment	6,597.59	7,000.00	-402.41	94.3%
Total Employee Benefits	431,717.03	438,000.00	-6,282.97	98.6%
Administration Expenses				
B-2 · Administrative-OE				
Influent Limit/PSS	256.25			
B-2 · Administrative-OE - Other	29,920.17	31,000.00	-1,079.83	96.5%
Total B-2 · Administrative-OE	30,176.42	31,000.00	-823.58	97.3%
Total Administration Expenses	30,176.42	31,000.00	-823.58	97.3%
Operations and Maintenance				
B-33 · IT & Cyber Security	21,730.47	23,000.00	-1,269.53	94.5%
B-3 · Legal	32,602.26	45,000.00	-12,397.74	72.4%
B-4 · Audit	18,900.00	20,000.00	-1,100.00	94.5%
B-5 · Engineer	37,538.02	40,000.00	-2,461.98	93.8%
B-15 · Telephone/Internet	15,311.19	17,000.00	-1,688.81	90.1%
B-16 · Electric	463,372.75	450,000.00	13,372.75	103.0%
B-17 · Fuel/Oil	11,351.97	15,000.00	-3,648.03	75.7%
B-18 · Supplies/Chemicals	191,323.23	205,000.00	-13,676.77	93.3%
B-27 · Laboratory Supplies	8,095.06	8,000.00	95.06	101.2%
B-13 · Office	18,555.06	21,000.00	-2,444.94	88.4%
B-31 · External Services	64,500.30	70,000.00	-5,499.70	92.1%
B-28 · Education/Training	19,993.82	21,000.00	-1,006.18	95.2%
B-25 · Laboratory Fees	21,301.45	25,000.00	-3,698.55	85.2%
B-19 · Maintenance/Repairs	159,668.55	200,000.00	-40,331.45	79.8%
B-20 · Insurance	167,071.00	170,000.00	-2,929.00	98.3%
B-24 · NJDEP Fees	18,285.23	25,000.00	-6,714.77	73.1%
B-12 · Trustee Admin Fee	65,665.16	72,000.00	-6,334.84	91.2%
B-23 · Permit Appl/Compliance F...	28,734.59	35,000.00	-6,265.41	82.1%
B-21 · Equipment	68,698.04	70,000.00	-1,301.96	98.1%
B-26 · Sludge Disposal	1,001,801.40	1,005,370.00	-3,568.60	99.6%
B-22 · Contingency	0.00	0.00	0.00	0.0%
Total Operations and Maintenance	2,434,499.55	2,537,370.00	-102,870.45	95.9%
Debt Service				

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02/19/25

Accrual Basis

Musconetcong Sewerage Authority
Budget vs. Actual Expenditure Report
 January through December 2024

	Jan - Dec 24	Budget	\$ Over Budget	% of Budget
Debt Svs - Principal Payment	184,621.83	200,503.00	-15,881.17	92.1%
Debt Svs - Interest Payment	107,604.14	106,720.00	884.14	100.8%
Debt Service - Other	0.00	0.00	0.00	0.0%
Total Debt Service	292,225.97	307,223.00	-14,997.03	95.1%
Reserves				
B-32 - Reserve for Debt Service	300,000.00	300,000.00	0.00	100.0%
B-29 - Capital Improvement	200,000.00	200,000.00	0.00	100.0%
B-30 - Renewal & Replacement	200,000.00	200,000.00	0.00	100.0%
Total Reserves	700,000.00	700,000.00	0.00	100.0%
Pension Reimbursement	0.00			
Total Expense	4,715,514.80	4,841,593.00	-126,078.20	97.4%
Net Ordinary Income	203,709.93	0.00	203,709.93	100.0%
Other Income/Expense				
Other Income				
Workers Comp Wage Reimbursement	4,524.00			
Cancellation of PY Payable	-103,679.06			
Short Term Disability Reimburse	1,499.42			
Total Other Income	-97,655.64			
Other Expense				
Accrued Sick & Vac Adjustment	23,320.48			
Cost of Issuance	116,058.70			
Total Other Expense	139,379.18			
Net Other Income	-237,034.82			
Net Income	-33,324.89	0.00	-33,324.89	100.0%

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Cash Basis

Musconetcong Sewerage Authority

Balance Sheet

As of December 31, 2024

	Dec 31, 24
ASSETS	
Current Assets	
Checking/Savings	
CI 6556 · Capital Improvement TD - 6556	959,654.00
OA 8169 · Operating Acct TD - 8169	1,772,509.63
PR 3717 · Payroll Account TD - 3717	3,190.72
Es 3226 · Escrow Account TD Bank - 3226	9,448.94
RR 1360 · Renewal & Replacement TD -1360	551,588.47
Petty Cash	592.24
Total Checking/Savings	3,296,984.00
Other Current Assets	
NJIB Note Receivable	182,086.00
Prepaid Expenses	179.99
Total Other Current Assets	182,265.99
Total Current Assets	3,479,249.99
Fixed Assets	
Construction in Progress	1,955,431.00
Accumulated Depreciation	-44,793,105.67
Capital Assets, Depreciated	67,774,533.68
Land	505,700.00
Total Fixed Assets	25,442,559.11
Other Assets	
Def. Pension Outflows	251,527.00
Total Other Assets	251,527.00
TOTAL ASSETS	29,173,336.10
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 · Accounts Payable	66,001.43
Total Accounts Payable	66,001.43
Other Current Liabilities	
NJIB Note Payable	2,387,195.00
Accrued Payroll Liabilities	
VALIC	-1,070.00
Union Dues	312.00
Total Accrued Payroll Liabilities	-758.00
Escrow Deposits Payable	
Stonewald/Morris HH	-216.25
30 Continental Drive - J Sassan	2,511.25
Matrix Mount Olive	1,118.62
271 KH · 271 Kings Hwy - Adler WH	2,036.25
40 · Bank Street Crown Walk Urban Re	1,825.00
34 · Bnk Street Urban Renewal LLC	12.50
QC · QuickChek Roxbury	210.00
Waterloo Valley Road Sewer Ext.	100.75
Villages at Roxbury	965.00
Crownpoint Multifamily Project	904.25
Escrow Deposits Payable - Other	-18.43
Total Escrow Deposits Payable	9,448.94

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Cash Basis

Musconetcong Sewerage Authority

Balance Sheet

As of December 31, 2024

	Dec 31, 24
Due to Municipalities	136,210.00
Compensated Absenses Payable	80,222.64
Accrued Interest Payable	7,098.00
Accounts Payable - Pension	110,000.00
Total Other Current Liabilities	2,729,416.58
Total Current Liabilities	2,795,418.01
Long Term Liabilities	
Net Pension Liability	1,248,470.00
Loans Payable	
NJIB Series 2010	597,208.09
NJIB Series 2023	5,622,388.08
Total Loans Payable	6,219,596.17
Def. Inflows of Resources	
Unamort Premium NJIB 2023	237,857.70
Def. Pension Inflows	311,125.00
Total Def. Inflows of Resources	548,982.70
Total Long Term Liabilities	8,017,048.87
Total Liabilities	10,812,466.88
Equity	
Net Investment in Capital Asset	18,687,483.00
Restricted	
Current Debt Service	15,862.00
Future Retirement Reserve	50,000.00
B-29 Capital Improvements	
375 HR · Contract 375 Handrail/Railings	37,528.67
370 WQ · Contract 370 Water Quality	12,249.87
PS Controls 1-5	7,082.80
365 PPE · Contract 365 Plant Process Eval	9,488.94
360 · Contract 360 HVAC & Roofs	
360 BR · Contract 360 HVAC/Roofs - BR	6,279.11
360 Leg · Contract 360 HVAC/Roofs - Le...	6,125.97
360 IB · Contract 360 HVAC/Roofs-NJIBa...	19.74
360 PSS · Contract 360 HVAC Roofs PSS	135.32
Total 360 · Contract 360 HVAC & Roofs	12,560.14
Contract 295 - Tertiary Tmt	
295 PSS · Contract 295 TT - PS&S	1.25
295 IHC · Contract 295 TT - IHC	922.35
295 - Misc (Permit, Legal)	104.00
Total Contract 295 - Tertiary Tmt	1,027.60
Contract 300 Influent Screening	
300 PSS · Contract 300 Infl Scr - PSS	1,267.77
300 Cop · Contract 300 Infl Scr - Coppola	304.05
300 - Misc (Permit, Legal)	825.02
Total Contract 300 Influent Screening	2,396.84
305 · Contract 305 NJIB Application	48.82
B-29 Capital Improvements - Other	-862,949.99
Total B-29 Capital Improvements	-780,566.31
B-30 Renewal and Replacement	
335 · Contract 335 - 19 Pumps	29,033.67
B-30 Renewal and Replacement - Other	617,820.55
Total B-30 Renewal and Replacement	646,854.22

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Cash Basis

Musconetcong Sewerage Authority
Balance Sheet
As of December 31, 2024

	Dec 31, 24
Operations	50,000.00
Total Restricted	-17,850.09
Unrestricted	
Designated	
Future Debt Service Reserve	300,000.00
Total Designated	300,000.00
Undesignated	835,952.10
Total Unrestricted	1,135,952.10
32000 - Retained Earnings	-1,590,949.41
Net Income	146,233.62
Total Equity	18,360,869.22
TOTAL LIABILITIES & EQUITY	29,173,336.10

2025 Financial Reports

Roll Call Vote of Members Present:

Name:	Motion:	Second:	Yes:	No:	Absent:	Abstain:
Cangiano			✓			
Grogan			✓			
Hemmendinger			✓			
McNeilly			✓			
Michetti					✓	
Rattner			✓			
Riccardi		✓	✓			
Romano	✓		✓			
Schindelar			✓			
Schwab					✓	
Still			✓			
Sylvester			✓			

Comments: Chairman Rattner inquired about Fuel costs so far for 2025. Mr. Schilling advised that the generators are running more than anticipated, thus increasing fuel expenses.

Financial Reports – 2025

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02/19/25

Accrual Basis

Musconetcong Sewerage Authority Budget vs. Actual Expenditure Report January 2025

	Jan 25	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
Net Position Utilized	0.00	251,202.00	-251,202.00	0.0%
Interest	42,077.86			
trustee passtown	1,101,290.00	4,950,000.00	-3,848,710.00	22.2%
Total Income	1,143,367.86	5,201,202.00	-4,057,834.14	22.0%
Gross Profit	1,143,367.86	5,201,202.00	-4,057,834.14	22.0%
Expense				
Personnel Services				
B-1 · Administrative-S&W	16,814.24	195,000.00	-178,185.76	8.6%
B-14 · Operating-S&W	50,394.94	650,000.00	-599,605.06	7.8%
Total Personnel Services	67,209.18	845,000.00	-777,790.82	8.0%
Employee Benefits				
B-9 · Pension	0.00	120,000.00	-120,000.00	0.0%
B-8 · Social Security	4,680.69	63,600.00	-58,919.31	7.4%
B-10 · Hosp				
Dental/Vision	544.11			
B-10 · Hosp - Other	25,630.76	280,000.00	-254,369.24	9.2%
Total B-10 · Hosp	26,174.87	280,000.00	-253,825.13	9.3%
B-11 · Disability Insurance	1,517.89	10,000.00	-8,482.11	15.2%
B-6 · Unemployment	856.69	7,000.00	-6,143.31	12.2%
Total Employee Benefits	33,230.14	480,600.00	-447,369.86	6.9%
Administration Expenses				
B-2 · Administrative-OE	5,327.79	40,000.00	-34,672.21	13.3%
Total Administration Expenses	5,327.79	40,000.00	-34,672.21	13.3%
Operations and Maintenance				
B-33 · IT & Cyber Security	5,859.68	27,000.00	-21,140.32	21.7%
B-3 · Legal	0.00	45,000.00	-45,000.00	0.0%
B-4 · Audit	0.00	20,000.00	-20,000.00	0.0%
B-5 · Engineer	0.00	40,000.00	-40,000.00	0.0%
B-15 · Telephone/Internet	941.30	16,000.00	-15,058.70	5.9%
B-16 · Electric	0.00	550,000.00	-550,000.00	0.0%
B-17 · Fuel/Oil	0.00	7,000.00	-7,000.00	0.0%
B-18 · Supplies/Chemicals	3,619.22	225,000.00	-221,380.78	1.6%
B-27 · Laboratory Supplies	0.00	4,000.00	-4,000.00	0.0%
B-13 · Office	705.55	30,000.00	-29,294.45	2.4%
B-31 · External Services	804.18	75,000.00	-74,195.82	1.1%
B-28 · Education/Training	2,025.00	25,000.00	-22,975.00	8.1%
B-25 · Laboratory Fees	320.00	25,000.00	-24,680.00	1.3%
B-19 · Maintenance/Repairs	6,666.23	200,000.00	-193,333.77	3.3%
B-20 · Insurance	86,677.00	179,000.00	-92,323.00	48.4%
B-24 · NJDEP Fees	2,465.00	25,000.00	-22,535.00	9.9%
B-12 · Trustee Admin Fee	0.00	40,000.00	-40,000.00	0.0%
B-23 · Permit Appl/Compliance F...	748.00	40,000.00	-39,252.00	1.9%
B-21 · Equipment	22,979.00	70,000.00	-47,021.00	32.8%
B-26 · Sludge Disposal	2,909.00	1,095,370.00	-1,092,470.00	0.3%
B-22 · Contingency	0.00	25,000.00	-25,000.00	0.0%
Total Operations and Maintenance	136,710.16	2,763,370.00	-2,626,659.84	4.9%
Debt Service				
Debt Svs - Principal Payment	0.00			
Debt Svs - Interest Payment	0.00			
Debt Service - Other	0.00	597,232.00	-597,232.00	0.0%

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Accrual Basis

Musconetcong Sewerage Authority
Budget vs. Actual Expenditure Report
January 2025

	Jan 25	Budget	\$ Over Budget	% of Budget
Total Debt Service	0.00	597,232.00	-597,232.00	0.0%
Reserves				
B-32 · Reserve for Debt Service	0.00	75,000.00	-75,000.00	0.0%
B-29 · Capital Improvement	0.00	200,000.00	-200,000.00	0.0%
B-30 · Renewal & Replacement	0.00	200,000.00	-200,000.00	0.0%
Total Reserves	0.00	475,000.00	-475,000.00	0.0%
Total Expense	242,477.27	5,201,202.00	-4,958,724.73	4.7%
Net Ordinary Income	900,890.59	0.00	900,890.59	100.0%
Other Income/Expense				
Other Income				
Workers Comp Wage Reimbursement	18,096.00			
Short Term Disability Reimburse	5,707.91			
Total Other Income	23,803.91			
Net Other Income	23,803.91			
Net Income	924,694.50	0.00	924,694.50	100.0%

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02/19/25
Cash Basis

Musconetcong Sewerage Authority

Balance Sheet

As of January 31, 2025

	Jan 31, 25
ASSETS	
Current Assets	
Checking/Savings	
CI 6556 · Capital Improvement TD - 6556	898,262.79
OA 8169 · Operating Acct TD - 8169	1,521,836.37
PR 3717 · Payroll Account TD - 3717	4,165.17
Es 3226 · Escrow Account TD Bank - 3226	9,948.94
RR 1360 · Renewal & Replacement TD -1360	519,588.47
Petty Cash	592.24
Total Checking/Savings	2,954,393.98
Other Current Assets	
NJIB Note Receivable	182,086.00
Prepaid Expenses	179.99
Total Other Current Assets	182,265.99
Total Current Assets	3,136,659.97
Fixed Assets	
Construction in Progress	1,955,431.00
Accumulated Depreciation	-44,793,105.57
Capital Assets, Depreciated	67,774,533.68
Land	505,700.00
Total Fixed Assets	25,442,559.11
Other Assets	
Def. Pension Outflows	251,527.00
Total Other Assets	251,527.00
TOTAL ASSETS	28,830,746.08
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 · Accounts Payable	43,929.32
Total Accounts Payable	43,929.32
Other Current Liabilities	
NJIB Note Payable	2,387,195.00
Accrued Payroll Liabilities	
VALIC	-1,070.00
PERS - Contributions	5,004.52
PERS - Loans	1,081.78
PERS - Insurance	333.64
Union Dues	391.00
Total Accrued Payroll Liabilities	5,740.94
Escrow Deposits Payable	
Jefferson Township	483.50
Stonewald/Morris HH	283.75
30 Continental Drive - J Sassan	2,511.25
Matrix Mount Olive	1,118.62
271 KH · 271 Kings Hwy - Adler WH	2,036.25
40 · Bank Street Crown Walk Urban Re	1,825.00
34 · Bnk Street Urban Renewal LLC	12.50
QC · QuickChek Roxbury	210.00
Waterloo Valley Road Sewer Ext.	100.75
Villages at Roxbury	965.00
Crownpoint Multifamily Project	904.25
Escrow Deposits Payable - Other	-18.43
Total Escrow Deposits Payable	10,432.44

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02/19/25
Cash Basis

Musconetcong Sewerage Authority
Balance Sheet
As of January 31, 2025

	Jan 31, 25
Due to Municipalities	136,210.00
Compensated Absences Payable	80,222.64
Accrued Interest Payable	7,098.00
Accounts Payable - Pension	103,580.06
Total Other Current Liabilities	2,730,479.08
Total Current Liabilities	2,774,408.40
Long Term Liabilities	
Net Pension Liability	1,248,470.00
Loans Payable	
NJIB Series 2010	597,208.09
NJIB Series 2023	5,622,388.08
Total Loans Payable	6,219,596.17
Def. Inflows of Resources	
Unamort Premium NJIB 2023	237,857.70
Def. Pension Inflows	311,125.00
Total Def. Inflows of Resources	548,982.70
Total Long Term Liabilities	8,017,048.87
Total Liabilities	10,791,457.27
Equity	
Net Investment in Capital Asset	18,687,483.00
Restricted	
Current Debt Service	15,862.00
Future Retirement Reserve	50,000.00
B-29 Capital Improvements	
375 HR · Contract 375 Handrail/Railings	37,528.67
370 WQ · Contract 370 Water Quality	12,249.87
PS Controls 1-5	7,082.80
365 PPE · Contract 365 Plant Process Eval	9,488.94
360 · Contract 360 HVAC & Roofs	
360 BR · Contract 360 HVAC/Roofs - BR	6,279.11
360 Leg · Contract 360 HVAC/Roofs - Le...	-11,553.16
360 IB · Contract 360 HVAC/Roofs-NJIBa...	19.74
360 PSS · Contract 360 HVAC Roofs PSS	11.57
Total 360 · Contract 360 HVAC & Roofs	-5,242.74
Contract 295 - Tertiary Ttmt	
295 PSS · Contract 295 TT - PS&S	1.25
295 IHC · Contract 295 TT - IHC	922.35
295 - Misc (Permit, Legal)	104.00
Total Contract 295 - Tertiary Ttmt	1,027.60
Contract 300 Influent Screening	
300 PSS · Contract 300 Infl Scr - PSS	1,267.77
300 Cop · Contract 300 Infl Scr - Coppola	304.05
300 - Misc (Permit, Legal)	825.02
Total Contract 300 Influent Screening	2,396.84
305 · Contract 305 NJIB Application	48.82
B-29 Capital Improvements - Other	-862,949.99
Total B-29 Capital Improvements	-798,369.19
B-30 Renewal and Replacement	
335 · Contract 335 - 19 Pumps	29,033.67
B-30 Renewal and Replacement - Other	598,230.08
Total B-30 Renewal and Replacement	627,263.75

12:43 PM
02/19/25
Cash Basis

Musconetcong Sewerage Authority
Balance Sheet
As of January 31, 2025

	Jan 31, 25
Operations	50,000.00
Total Restricted	-55,243.44
Unrestricted	
Designated	
Future Debt Service Reserve	300,000.00
Total Designated	300,000.00
Undesignated	835,952.10
Total Unrestricted	1,135,952.10
3000 - Opening Bal Equity	-2,500.00
32000 - Retained Earnings	-1,444,715.79
Net Income	-281,687.06
Total Equity	18,039,288.81
TOTAL LIABILITIES & EQUITY	28,830,746.08

Pending Vouchers as of February 20, 2025

Roll Call Vote of Members Present:

Name:	Motion:	Second:	Yes:	No:	Absent:	Abstain:
Cangiano			✓			
Grogan			✓			
Hemmendinger			✓			
McNeilly			✓			
Michetti					✓	
Rattner			✓			
Riccardi			✓			
Romano	✓		✓			
Schindelar		✓	✓			
Schwab					✓	
Still			✓			
Sylvester			✓			

Comments: None

Musconetcong Sewerage Authority

Through February 20, 2025

	Name	Memo	Split	Amount
<u>OPERATING:</u>	Able Security Locksmiths	Invoice 23629	B-19 · Maint	157.00
	American Wear	Uniform Service 01.28.2025-0	B-31 · Exterr	1,143.77
	Bio Triad Environmental, Inc.	Invoice 10756 - Media Replace	B-19 · Maint	7,242.00
	Blue Diamond Disposal, Inc.	Invoice 858602 - Monthly Tras	B-31 · Exterr	469.00
	Business Machine Technologik	Invoice 2372151, 2372150, 2	B-33 · IT & C	1,249.84
	Business Machine Technologik	Invoice - 2372453, 2372559, B-33	· IT & C	2,388.97
	Castle Printing	Invoice 56804 - Business Card	B-13 · Office	35.00
	Cintas First Aid & Safety	Invoice # 5242168003, 5246	B-31 · Exterr	477.14
	Cintas First Aid & Safety	Invoice # 5250787103 First	· B-31 · Exterr	306.65
	Divita Balance Service Co.	Invoice 8059	B-25 · Labor	320.00
	Fisher Scientific	Invoice 8462145	B-27 · Labor	1,248.91
	Gannett New York - New Jers	Invoice 6905219 - 2023 Audit	B-2 · Admini	108.12
	GenServe LLC / R&I Control, I	Semi Annual Generator Mainte	B-19 · Maint	2,700.00
	Grainger	Invoice # 9362432966, 9372	B-19 · Maint	2,240.84
	Grainger	Invoice # 9382881291	B-19 · Maint	139.36
	Grainger	Invoice # 9392289519	B-19 · Maint	494.10
	Hach Company	Invoice # 14349708 & 14349	B-27 · Labor	468.69
	Jilliam Martucci	2025 Dental, Mileage, Postage	B-2, B-10	159.15
	Maraziti Falcon, LLP	Invoice 58797 & 58798	B-3, B-23	7,509.11
	McMaster-Carr Supply Co.	Invoice 39103172 & 388727	B-18 · Suppl	203.72
	McMaster-Carr Supply Co.	Invoice 39684335	B-18 · Suppl	103.85
	National Fuel	Invoice 100626	B-17 · Fuel/C	4,490.16
	Netcong Hardware Co.	January/February 2025	B-18 · Suppl	216.68
	Niusene Oliveira Cleaning Cor	Invoice 2316 - Bi-weekly Clean	B-31 · Exterr	600.00
	NJ Advance Media (Star Ledge	Invoice # 2860023 - 2023 Au	B-2 · Admini	413.20
	NJWEA	2025 Frank Miller Dinner	B-28 Educati	760.00
	North Jersey Pump & Controls	Invoice 1852-25	B-19 · Maint	2,990.00
	North Jersey Pump & Controls	Invoice 1864-25	B-19 · Maint	2,990.00
	Office Concepts Group	Invoice 1204764-0	B-13 · Office	522.56
	One Call Concepts, Inc.	Invoice 5015447	B-2 · Admini	67.21
	One Water Consulting, LLC	Invoice 1966 Refined Nitrate M	B-23 · Permi	897.50
	PMZ Landscaping	Invoice # 20472	B-19 · Maint	1,400.00
	Polo's Bar & Grill	Invoice 8JY-000FZ - 2025 Q1	B-2 · Admini	475.00
	Printwurks	Invoice # 8399 - Stamps	B-13 · Office	147.99
	PS&S	Invoice # 174137 - General C	B-5 · Engine	2,503.75
	R-D Trucking	Invoice 4901 - Sludge Hauling	B-26 · Sludg	48,566.00
	RingCentral	Invoice CD_001013623 - 01.	B-15 · Telepl	313.06
	Schilling, James	2025 Dental & Mileage Reimbu	B-2, B-10	287.32
	Smart Water Inc.	Invoice 42328	B-31 · Exterr	650.00
	Solenis LLC	Invoice 133729727	B-18 · Suppl	3,415.50

	Name	Memo	Split	Amount
	Sparta Cobbler	Invocie 40010	B-18 · Suppl	1,622.10
	State Chemical Solutions	Invoice 903673372- Customer	B-18 · Suppl	1,588.74
	USALCO	Invoice 910147797	B-18 · Suppl	11,213.77
	USALCO	Invoice 91015076	B-18 · Suppl	13,719.01
	Wielkotz & Company LLC	Invoice 25-119-04919 - 2024 B-4 · Audit		3,900.00
	Z&M Enterprise LLC	Invoice 1242	B-18 · Suppl	<u>4,940.88</u>
		TOTAL:		137,855.65
<u>CAPITAL</u>	One Water Consulting, LLC	Invoice 1966 Refined Nitrate M 370 WQ · Cc		442.50
<u>RECOVERY:</u>	PS&S	Invoice # 173425 - C360 - Fir 360 PSS · C		<u>4,243.75</u>
		TOTAL:		4,686.25
<u>ESCROW:</u>	Maraziti Falcon, LLP	Invoice 58283 - Jefferson Twp Jefferson Tov		1,298.00
	PS&S	Invoice # 171746 - Jefferson T Jefferson Tov		322.50
	PS&S	Invoice # 174134 - Escrow: Je Jefferson Tov		<u>322.50</u>
		TOTAL:		1,943.00
<u>RENEWAL &</u>	GMH Associates of America	Invoice 24C4035S1 - 20 HP C B-30 Renew:		18,078.60
<u>REPLACEMENT:</u>	GMH Associates of America	Invoice 24C4035S2 - PC#2 F B-30 Renew:		<u>19,590.47</u>
		TOTAL:		37,669.07
<u>PAYROLL:</u>	MSA Payroll	Processing Date: 01.31.2025 B-1, B-14		35,068.67
	MSA Payroll	Processing Date: 02.14.2025 B-1, B-14		<u>35,086.58</u>
		TOTAL:		70,155.25
<u>ONLINE PYMTS &</u>	Altice/Optimum	Confirmation # 18626005 B-15 · Teleph		315.00
<u>MANUAL CHECKS:</u>	Amazon Business	Transaction No. 250210-1734 B-13 · Office		811.97
	American Water	Confirmation # 1761295097 B-31 · Exterr		899.32
	Direct Energy	Confirmation # 2995512, 299 B-16 · Electr		4,696.10
	Direct Energy	Confirmation # 3001803 B-16 · Electr		32,411.63
	Direct Energy	Confirmation # 3001804 B-16 · Electr		1,766.94
	JCP&L	Confirmation # 8184693 B-16 · Electr		13,269.28
	JCP&L	Confirmation # 9015712 B-16 · Electr		3,554.16
	Local 32	Union Dues 01/2025 Accrued Payr		351.00
	Lowe's	Reference No. 2985143791 B-19 · Maint		199.61
	NJ Division of Pensions and B	Reference No. 02881456 Accounts Pay		6,419.94
	NJSHBP	Reference No. 04100294 B-10 · Hosp		27,374.16
	New Jersey Government Servi	J. Martucci Notary Renewal - Cc B-2 · Admini		30.00
	PVSC	Confirmation # 20020699531 B-26 · Sludg		36,047.60
	Primepoint	Invoice #: 651305 B-31 · Exterr		33.00
	Primepoint	Invoice #: 653289 - 2024 W2 B-31 · Exterr		142.25
	Shell/WEX Fleet Services	Confirmation # 81690210202 B-17 · Fuel/C		479.03
	TD Bank	Reference # 250205113835+ NJIB Loan Pa		6,764.22

Name	Memo	Split	Amount
TD Bank	Reference # 2502051138411 NJIB Loan Pa		20,144.91
TD Bank	Reference # 2502051138411 NJIB Loan Pa		110,936.00
Treasurer, State of New Jersey	Confirmation # 90001-196251 B-24 · NJDEI		2,465.00
Treasurer, State of New Jersey	Confirmation # 70001-77654 B-24 · NJDEI		50.00
Treasurer, State of New Jersey	Confirmation # 30301-75611 B-24 · NJDEI		200.00
VALIC	Confirmation # 389019- Proce Accrued Payr		235.00
VALIC	Confirmation # 6724034 - Prc Accrued Payr		235.00
Verizon Wireless	Confirmation # 3750808139 B-15 · Telepl		<u>250.07</u>
	TOTAL:		270,081.19

Correspondence for February-March 2025

All In Favor Vote of Members Present:

Name:	Motion:	Second:	Yes:	No:	Absent:	Abstain:
Cangiano			✓			
Grogan			✓			
Hemmendinger			✓			
McNeilly	✓		✓			
Michetti					✓	
Rattner			✓			
Riccardi			✓			
Romano			✓			
Schindelar		✓	✓			
Schwab					✓	
Still			✓			
Sylvester			✓			

Comments: None

- **Correspondence:**

- One Water: MSA Affirmative Defense Request – Incidents # 25-01-09-1438-00, NJPDES Permit No. NJ0027821
- State of NJ, DEP, Division of Water Quality: NJIB/H2Loans - Payment Requisition No. S340384-10-SC-09
- NJIB: Construction Loan Accrued Interest Monthly Statement as of 01.31.2025
- *One Water Consulting: MSA Permit Modification Request – Nitrate Effluent Limitations, NJPDES Permit No. NJ0027821
- *Gabel Associates: NJSMUAESA RFB for Electric Generation Service dated January 23, 2025, Notice of Contract Award – Bid Group 8

Monthly Reports:

Director's Report, Maintenance & Repairs Report for March 2025, and Flow Data for February 2025

All In Favor Vote of Members Present:

Name:	Motion:	Second:	Yes:	No:	Absent:	Abstain:
Cangiano			✓			
Grogan			✓			
Hemmendinger			✓			
McNeilly			✓			
Michetti					✓	
Rattner			✓			
Riccardi			✓			
Romano			✓			
Schindelar		✓	✓			
Schwab					✓	
Still			✓			
Sylvester	✓		✓			

Director's Report, Maintenance & Repairs Report, Flow Data Comments:

Mr. Schilling advised The Board on the following topics

- The Engineer Committee was advised on PS 2-5 controls
 - Estimated cost \$150,000.00, which will be funded via Renewal and Replacement
 - There will be a resolution on the April Agenda for consideration
- Quote received for PS1 related to pump failure
 - Equipment has reached EOL - Last replacement 2011
 - Estimated cost \$75,000.00
 - There will be a resolution on the April Agenda for consideration
- Plant Upset for last few months
 - Clarifier equipment failure during extreme cold as well as Aeration basin #4 was offline for a month
 - \$30,000.00 in expenses on chemicals, DEP has been notified accordingly.
 - PS&S, Bob Fisher & Jim Cosgrove are all involved.
 - Mr. Cosgrove of One Water filed Affirmative Defense on MSA behalf
- Energy Bid
 - MSA is looking to be approximately 14-17 cents per kilowatt hour

Office Manager's Report for February 2025

All In Favor Vote of Members Present:

Name:	Motion:	Second:	Yes:	No:	Absent:	Abstain:
Cangiano			✓			
Grogan			✓			
Hemmendinger			✓			
McNeilly	✓		✓			
Michetti					✓	
Rattner			✓			
Riccardi			✓			
Romano		✓	✓			
Schindelar			✓			
Schwab					✓	
Still			✓			
Sylvester			✓			

Office Manager's Report Comments: None

Engineer's Report for February 2025

All In Favor Vote of Members Present:

Name:	Motion:	Second:	Yes:	No:	Absent:	Abstain:
Cangiano			✓			
Grogan			✓			
Hemmendinger			✓			
McNeilly			✓			
Michetti					✓	
Rattner			✓			
Riccardi		✓	✓			
Romano	✓		✓			
Schindelar			✓			
Schwab					✓	
Still			✓			
Sylvester			✓			

Engineer's Report Comments:

- Mr. Riccardi inquired about the status of the Handrail Project, Mr. Wancho advised that there is a meeting scheduled for 03.28.2025 to further discuss, will have an update for the April meeting.

New Business:

Resolution No. 25-21

Roll Call Vote of Members Present:

Name:	Motion:	Second:	Yes:	No:	Absent:	Abstain:
Cangiano			✓			
Grogan			✓			
Hemmendinger			✓			
McNeilly			✓			
Michetti					✓	
Rattner			✓			
Riccardi			✓			
Romano			✓			
Schindelar			✓			
Schwab					✓	
Still	✓		✓			
Sylvester		✓				

Comments: None

Old Business:

- Draft LOA: Township of Roxbury Well No. 2 PFAS Water Treatment Facility Discharge to MSA
 - Tabled as both Roxbury Commissioners were not Present.

All In Favor Vote of Members Present:

Name:	Motion:	Second:	Yes:	No:	Absent:	Abstain:
Cangiano			✓			
Grogan			✓			
Hemmendinger			✓			
McNeilly			✓			
Michetti					✓	
Rattner			✓			
Riccardi			✓			
Romano	✓		✓			
Schindelar			✓			
Schwab					✓	
Still			✓			
Sylvester		✓	✓			

Comments: None

Open Session 08:05pm

All In Favor Vote of Members Present:

Name:	Motion:	Second:	Yes:	No:	Absent:	Abstain:
Cangiano			✓			
Grogan			✓			
Hemmendinger			✓			
McNeilly	✓		✓			
Michetti					✓	
Rattner			✓			
Riccardi		✓	✓			
Romano			✓			
Schindelar			✓			
Schwab					✓	
Still			✓			
Sylvester			✓			

Comments: None

Adjournment:

Chairman Rattner adjourned the March 27, 2025, MSA Board meeting at 08:06 pm.

All In Favor Vote of Members Present:

Name:	Motion:	Second:	Yes:	No:	Absent:	Abstain:
Cangiano			✓			
Grogan			✓			
Hemmendinger			✓			
McNeilly			✓			
Michetti					✓	
Rattner			✓			
Riccardi			✓			
Romano		✓	✓			
Schindelar	✓		✓			
Schwab					✓	
Still			✓			
Sylvester			✓			

Resolution 25-21

**RESOLUTION RECINDING RESOLUTION 25-19 AND
AUTHORIZING EXECUTION OF AN AGREEMENT WITH THE
MORRIS COUNTY COOPERATIVE PRICING COUNCIL TO
BECOME A MEMBER FOR THE PERIOD OF MARCH 1, 2025
THROUGH SEPTEMBER 30, 2026**

WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the Morris County Cooperative Pricing Council ("MCCPC") was created in 1974 to conduct a voluntary cooperative pricing system with municipalities, boards of educations, and other public bodies located in the County of Morris and adjoining counties; and

WHEREAS, the purpose of the MCCPC is to provide substantial savings on various goods and services to its members through the cooperative public bidding process; and

WHEREAS, the Musconetcong Sewerage Authority ("MSA") adopted Resolution 25-19 on February 27, 2025 authorizing participation in the MCCPC for a five (5) year term, however, the Agreement between the State of New Jersey and MCCPC expires on September 30, 2026 and therefore MSA's authorization needs to be revised coterminous with MCCPC's agreement with the State; and

WHEREAS, MSA desires to enter into an Agreement with the MCCPC, which is administered by Randolph Township as Lead Agency, to become a member of the MCCPC for the period of March 1, 2025 through September 30, 2026, unless MSA elects to formally withdraw from the system by giving written notice to the Lead Agency of MSA's intention to terminate its participation in the MCCPC by August 31st of any year during the Agreement term. Said termination shall be effective on October 1st following said notice; and

WHEREAS, as the Lead Agency, Randolph Township will be responsible for complying with the provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey; and

WHEREAS, funds are available for this purpose at line item B-2; and

WHEREAS, the Authority, pursuant to N.J.S.A. 40A:11-12a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the Morris County Cooperative Purchasing Program provided that, whenever a purchase is made, MSA shall document with specificity that the goods or services selected best meet the requirements of the MSA.

NOW, THEREFORE, BE IT RESOLVED by the Musconetcong Sewerage Authority as follows:

1. That Resolution 25-19, adopted February 27, 2025, is hereby rescinded, and that the Executive Director is hereby authorized and directed to execute, in substantially the form attached hereto, the Morris County Cooperative Pricing Council Agreement ("Agreement") with the Morris County Cooperative Pricing Council, by the Township of Randolph, as Lead Agency, pursuant to N.J.S.A. 40A:11-11(5), effective March 1, 2025 through September 30, 2026, for the procurement of goods or services as a member of the Morris County Cooperative Pricing System, subject to the availability and appropriation annually of sufficient funds as may be required to meet the extended obligation.
2. The Executive Director is hereby directed to submit a copy of this adopted Resolution, along with an executed Agreement, and a check in an amount not to exceed One Thousand Two Hundred Fifty Dollars (\$1,250.00), to Randolph Township as Lead Agency of the MCCPC at Morris County Cooperative Pricing Council, 502 Millbrook Avenue, Randolph, NJ 07869-3799.
3. The Executive Director, staff and consultants are authorized and directed to perform all required acts to affect the purpose of this Resolution.
4. This Resolution shall take effect immediately upon final passage according to law.

Certification of Funds

I, James Schilling, Executive Director, do hereby certify that sufficient funds are available in the 2025 budget from the line item B-2 through the end of the fiscal year and that a separate certification of funds will be provided and kept on file upon final adoption of the budget for successive years for the services to be provided in this Resolution in the amounts not to exceed as stated herein.

/s/ James Schilling
Executive Director
Musconetcong Sewerage Authority
Dated: March 17, 2025

CERTIFICATION

I hereby certify that the foregoing Resolution was adopted by the Musconetcong Sewerage Authority at its regular meeting held on March 27, 2025.

Musconetcong Sewerage Authority

ATTEST:

Joseph Schwab, Secretary-Treasurer

Steven Rattner, Chairman

RESOLUTION AUTHORIZING CLOSED SESSION TO DISCUSS ATTORNEY CLIENT PRIVILEGE ISSUES AND PENDING LITIGATION

BE IT RESOLVED by the Musconetcong Sewerage Authority ("Authority") on this 27th day of March 2025, as follows:

1. In accordance with the Open Public Meetings Act, the Authority shall adjourn to executive session in accordance with N.J.S.A. 10:4-12(b)(7), in order to provide legal advice regarding NJPDES Permitting issues and regulations, which are communications subject to Attorney Client Privilege and to discuss pending or threatened litigation in the matter of Musconetcong Sewerage Authority v. NJDEP, A-001229-24 regarding the MSA's challenge to NJDEP's imposition of nitrates effluent limitations.
2. The minutes of the Closed Session relating to attorney client privilege will be released to the public as soon as the matters under discussion are no longer of a confidential or sensitive nature.
3. The minutes of the executive session discussing pending or threatened litigation, to the extent not subject to attorney client privilege, shall be available to the public upon: the issuance of an unappealable Order of a Court of competent jurisdiction; upon settlement of all issues in the matter; or the failure to institute litigation after the passage of reasonable time.
4. This Resolution shall take effect as provided by law.

CERTIFICATION

I hereby certify that the foregoing Resolution was adopted by the Musconetcong Sewerage Authority at its regular meeting held on March 27, 2025.

Musconetcong Sewerage Authority

ATTEST:

Joseph Schwab, Secretary-Treasurer

Steve Rattner, Chairman

Dated: March 27, 2025